

Appropriations and Finance Committee
LTBB Governmental Administration Building
Tribal Council Chambers
7500 Odawa Circle, Harbor Springs, MI 49740
Regular Meeting
March 13, 2018

Formatted

Call to Order: 1:08 p.m.

Committee Member Roll Call: Committee Chair Marcella Reyes, Committee Member Dexter McNamara, Committee Member Shanna Wemigwase

Absent: none

Tribal Councilors present: none

Legislative Staff: Sr. Financial Analyst Rachel Cope, Legislative Administrative Assistant Linda Gokee

Executive Staff/Official Present: Vice Chairperson Stella Kay, Chief Financial Officer Carrie Carlson, Grant Writers Amber Holt and Alison Simon, Tribal Court Administrator Michael Wolf, Health Department Director Jody Werner, Direct Services Administrator Phil Harmon

Public: Tribal Citizens Bea Law, Rochelle Ettawageshik, Heidi Bosma, and Andrew Stitch

Invited Guests: Odawa Casino Resort Electrical Technician Dave Heinz, Odawa Casino Resort Director of Property Operations Barry Laughlin, Traditional Tribal Burial, Inc. Board Members Kevin Willis, Lisa Flynn, Patrick Wemigwase, Gwen Teuthorn, Lisa Flynn, and Netawn Kiogima.

Closed Session: no

Motion made by Councilor McNamara and supported by Councilor Wemigwase to adopt the Agenda of March 13, 2018 as amended.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Phone Polls: none

New Business:

Discussion: Councilor McNamara invited Odawa Casino Resort's Electrical Technician Dave Heinz and Director of Property Operations Barry Laughlin to present information on a back-up generator for the Little Traverse Bay Bands Health Department in case of a power failure. This is a preventive action plan as an additional dentist will be hired to fulfill the needs of Tribal Citizens. They do not want patients to be in a chair for dental work and the power fails. This would cause the Tribal Citizen to be subjected to unnecessary pain, longer appointment times, or rescheduling the appointment which disrupts the patients time management with their work schedules, child care, and/or transportation issues. The Tribal Health Department Director Jody Werner will review the materials presented and make sure the plans are in compliance with the Indian Health Service (I.H.S.) standards. Jody will continue to work with the Executive on this matter.

Discussion: The 2019 Budget Formulation Process calendar is as follows:

- Executive Branch- Tuesday, April 3 and Wednesday, April 4, 2018 both beginning at 9:00 a.m.
- The remaining Branches, Charters, and Boards are scheduled for Friday, April 6, 2018 beginning at 9:00 a.m.
- The 2019 Proposed Annual Budget will be available to Tribal Citizens on Monday, April 9, 2018 after Tribal Council approves the proposed budget at their regularly scheduled Tribal Council meeting to be held on Saturday, April 7, 2018.
- The 2019 Annual Budget Public Hearing will be held on Thursday, April 12, 2018 at 1:00 p.m.
- Approval of the final 2019 Annual Budget will be voted on by Tribal Council at their regularly scheduled meeting on Thursday, April 19, 2018. (Time TBD)
- The Final 2019 Annual Budget will be posted to the Tribal Website on Friday, April 20, 2018.
- Hard copies of the approved 2019 Annual Budget will be available to Tribal Citizens at the Annual Community Meeting scheduled for Saturday, May 19, 2018 at Odawa Casino Resort-Petoskey, Ovation Hall.

Upon approval of the Appropriations and Finance Committee Chairperson Marcella Reyes, an email will be sent to the respective branches, charters, and boards to begin scheduling specific times to present their budgets.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to establish times for the Executive Branch Budget Hearings to be held on April 3 & 4, 2018 beginning at 9:00 a.m., establish times for the remaining branches, charters, and boards to be held on Friday, April 6, 2018 beginning at 9:00 a.m. and establish the Public Budget Hearing to be held on Thursday, April 12, 2018 at 1:00 p.m. in the Tribal Council Chambers at 7500 Odawa Circle, Harbor Springs, Michigan.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: Grant Writer Amber Holt informed the committee of the following certified motion is a five (5) year grant to obtain a female cultural advisor within the Tribal Court system.

Motion made by Councilor McNamara and supported by Councilor Wemigwase to recommend to Tribal Council to approve Certified Motion #032218-01 Request for Funding from the Administration of Children, Youth and Families Children's Bureau, FY 2018 Tribal Court Improvement Program.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: Grant Writer Amber Holt informed the committee of the following certified motion is a three (3) year grant to develop an online curriculum for local area high schools who have expressed an interest of adding an Anishinaabe Language Class for their students. Year 1 would be to develop a curriculum, Year 2 is to work with an outside company to bring it online, Year 3 would be a pilot program to see if it was successful. Vice Chair Stella Kay requested this motion to be tabled as further discussion was needed amongst the Executive officials.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to table the recommendation of Certified Motion #032218-02 Request for Funding from the United States Department of Health and Human Services Administration for Children and Families, Administration for Native Americans, Native American Language Preservation and Maintenance FY 2018.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

1:57 p.m. Break

2:08 p.m. Meeting resumes

Discussion: Traditional Tribal Burial, Inc. Board presented their amended FY 2018 Budget. The board, as a whole, reduced their original budget of \$32,500 by 28.3% bringing their proposed 2018 budget to \$23,300. In lieu of a consultant's line item, the plan is to bring Traditional Burial educators, be that of the Anishinaabe Teachings, Waabinong Teachings, Native American Church, Midewin Lodge, and/or any other teachings, to educate both the board and community of the proper procedures and etiquette of Traditional burials. The board is willing to have fund raisers to offset their budget if need be. On a further note, the board has indicated that Tribal Citizens can be Traditionally interned at the Tribal cemetery beginning in the Fall of 2018.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend Tribal Council to approve the Traditional Tribal Burial, Inc. 2018 budget amendment as presented on March 13, 2018.

Comments: Treasurer Reyes commended the board for bringing forth their reduced budget and for the work they have accomplished.

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: Tribal Health Director Jody Werner gave a general standard of what Tribal Citizens can expect for the Hearing Aid Program.

- There would be a \$1500 cap per ear regardless of where the Tribal Citizen resides.
- Tribal Citizens residing within the 27 County Service area would be required to have services rendered in Petoskey.
- Debating whether to engage in a contract with a National Hearing Aid Company for Tribal Citizens who reside outside of the 27 County Service Area, or the Health Department may recommend an Ears, Nose, Throat (ENT) practice who could provide the service either by direct bill or reimbursement.
- Policy and procedures for hearing aids is currently being worked on.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend to Tribal Council to approve Tribal Resolution Use of 3rd Party Support Revenues for Hearing Aid Program FY 2018.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: Tribal Health Department Director Jody Werner gave a general standard of what Tribal Citizens can expect for the Elders Dental Program.

- Elders residing within the 27 County Service Area would be required to have services rendered at the Tribal Dental Clinic in Petoskey.
- There will be a \$1200 cap for dentures, partials and crowns as the Tribe only pays lab fees.
- Elders residing outside the 27 County Service Area, the Health Department may recommend and/or work with the Tribal Citizens current dentist IF they can provide the service either by direct bill or reimbursement.
- There will be a \$2400 cap for dentures, partials and crowns as the Tribe must pay the dentist and lab fees.
- The Health Department will closely monitor the Tribal Citizens denture process.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend to Tribal Council to approve Tribal Resolution Use of 3rd Party Support Revenues for Elders Dental Program FY 2018.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: 2018 Budget Review. On 02-19-2018 the Appropriations and Finance Committee had discussion with the Legislative, Executive, Judicial and Prosecutor

regarding budget cuts. The Committee requested all departments review their budgets and submit back for the next Committee meeting an amount for a suggested reduction (IE: moratorium on staff travel unless mandated to hold position). Reductions cannot affect program services or current staff employment. The Tribe needed to reduce their overall 2018 budget by \$2,030,000. The following is a proposed budget reduction for each branch:

- The Executive's budget of \$10,310,162.89 has a proposed reduction of 4.62% for a total of \$476,000,
- The Legislative budget of \$1,327,108.55 has a pending reduction to be determined,
- The Judicial budget of \$1,313,462.00 has a proposed reduction of 7% for a total of \$92,800,
- The Prosecutor budget of \$288,959.99 has a proposed reduction of .69% for a total of \$2000.00,
- The Election Board budget of \$92,755.00 has a proposed reduction of .24% for a total of \$222.61,

2:54 p.m. Break

3:02 p.m. Meeting resumes

2018 Budget Review discussion continues.

- The Office of Finance and Revenue has a proposed reduction of 2.91% for a total of \$2,464.83,
- Both the Supplemental Funding and Economic Development Funding has a proposed reduction of 100% for a total of \$972,551.57

3:11 p.m. Public Comment opens

- Tribal Citizen Andrew Stitch suggested the 2018 Budget Review should have a Tribal Citizen Public Hearing as Tribal Citizens need to be aware of the proposed cuts before the 2019 Branch Budget Hearings, Lease the Bells property to Ziibimijwang, Inc instead of "giving" the property to them, what is the expansion costs for Odawa Casino Resort-Mackinaw? Odawa Economic Development Management, Inc. should be making a profit, and take money from the Tribes saving accounts or investments to pay for 2018 budget shortfalls.

3:16 p.m. Public Comment closes

2018 Budget Review discussion continues.

- Overall, even with all the branches submitting their proposed budget reductions, there is a \$316,000 gap.

Any further reductions by the branches would affect program services or current staff employment which is not the intent of the Appropriations and Finance Committee or Tribal Council. A directive was giving to the Sr. Financial Analyst Rachel Cope to prepare a presentation for the next regularly scheduled Tribal Council meeting to be held on March 22, 2018.

Motion made by Councilor Wemigwase and supported by Councilor McNamara to recommend to Tribal Council to implement the Strategic Budget Reduction process for the 2018 Budgets.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Discussion: Sr Financial Analyst Report Rachel Cope has had beneficial meetings with all of the branches of the Tribe's government, R&B Construction, the Odawa Casino Resort Finance department also in addition to her other business as usual.

Motion made by Councilor McNamara and supported by Councilor Wemigwase to acknowledge the verbal report of Sr Financial Analyst Rachel Cope as presented on March 13, 2018.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Motion made by Councilor McNamara and supported by Councilor Wemigwase to approve the regular scheduled meeting minutes of February 13, 2018 as corrected.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Motion made by Councilor McNamara and supported by Councilor Wemigwase to approve the Special Meeting minutes of February 19, 2018 as corrected.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Old Business: none

Closed Session: No

4:01 p.m. Motion made by Councilor Wemigwase and supported by Councilor McNamara to adjourn.

Comments: none

Vote: 3 -yes, 0 -no, 0 -abstain, 0 -absent

Motion carried.

Next Regularly Scheduled Meeting: Tuesday, April 10, 2018 at 1:00 p.m.